



**Don Cecilio Martinez Elementary
Bell Schedule
2012-2013**

A.M. Schedule

- 7:15-8:15 a.m.** All Instructional Assistants—morning duty
Certified Staff member—morning duty
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- 7:45 a.m.** Teachers Report to School
- 7:55 a.m.** Teachers pick up students in cafeteria
- 7:55-8:15 a.m.** Attendance/Serve Breakfast in the Classroom
- 8:15 a.m.** Instructional Day begins: 120 minutes literacy block/60 minutes of Math instruction minimum.

Lunch Schedule

- 11:15-12:00** First Lunch Period: Ulibarri (K), Gonzales (1st), Armijo (2nd), Maestas (2nd), and Lujan (2nd).
- 11:45-12:30** Second Lunch Period: Giron (3rd), Pacheco (3rd), Conway (3rd), & Archuleta (4th).
- 12:15-1:00** Third Lunch Period: Rubin (4th), Ortega (4th), Montano (5th), Valencia (5th), and Ulibarri (5th).

P.M. Recess

- 12:45-1:05** Recess: Kindergarten and First Grade
- 1:10-1:30** Recess: Second grade
- 1:35-1:55** Recess: Third grade
- 2:00-2:20** Recess: Fourth grade
- 2:25-2:45** Recess: Fifth grade
- 2:55** Dismissal for Teachers on Duty
- 3:00** Dismissal of All Students
- 3:00-3:10** All teachers to monitor halls
- 3:20** Teacher Dismissal

***All certified staff not on after school duty is to monitor halls from 3:00-3:10.**

***Lunch duty personnel to report to duty 5 minutes early**

***Taking counts is not lunch duty, so report to cafeteria at the lunch time.**

***Each teacher is responsible for monitoring their own recess.**